

**The Centre for Communication, Media  
and Society  
Culture, Communication and Media Studies  
University of KwaZulu-Natal, Howard College Campus**

**Staff you need to know:**

**SCHOOL ADMINISTRATORS**

**Ms. Ayanda Ntuli – Masters and PhD liason – [Ntulia@ukzn.ac.za](mailto:Ntulia@ukzn.ac.za)**

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**Mr Mike Eley – International Liason and School ICT champion – [eley@ukzn.ac.za](mailto:eley@ukzn.ac.za)**

**ACADEMIC STAFF**

**Prof. N. Mkhize – Dean, School of Applied Human Sciences**

**Dr. J. Steyn – School Academic Leader, postgraduates – [steynj@ukzn.ac.za](mailto:steynj@ukzn.ac.za)**

**Prof. Ruth Teer-Tomaselli – Academic Leader, CCMS**

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**Ms Tasmin Paul – CCMS Research Assisatnt – [Pault@ukzn.ac.za](mailto:Pault@ukzn.ac.za)**

**INFORMATION FOR HONOURS STUDENTS**

**Honours seminars start 16 Feb –**

**Research Methodology – Tues and Weds**

**Time: 08:00-10:00**

**Venue: Shepstone One**

**Media Theory – Thursday – Media Seminar Room**

**Time: 09:00-11:00**

**Venue: Media LAN, MTB F196**

**(First floor of MTB on the back wing)**

**2. Honours Module Structure**

- Modules are 16 Credits
- Modules are divided by terms – two terms in each semester.
- There are set mid-module tests and module assignments
- Compulsory set books
  - Steyn, J. 2013. *Assignment Writing*. Pretoria: Van Schaik.
  - Sturwig, F. W. and Stead, G. B. (2013). *Research: Planning, Designing and Reporting*. 2nd Edition. Cape Town: Pearson.

- Students are to pay for module readers – for students registered in the module, this is included in your fee structure
- Students can collect readers from the Centre. All students are to sign for their readers upon collection.
- Please watch out for scholarship notices – best to go onto the University Website for more information.

## **INFORMATION FOR MASTERS AND PHD STUDENTS**

### **3. Boot camp (Masters and PhD students)**

- Begins on Monday 8 February through to Friday 12 February. Attendance is compulsory.
- Please read attached programme.

### **4. Auditing of Modules (Masters and PhD students)**

- New full MA and PhD dissertation students are encouraged to audit one Honours module relevant to their proposed dissertation research.
- No registration or fees for the module that will be audited
- Students however, are to pay for the module reader (Students can collect these from the Centre. All students are to sign for their readers upon collection).
- Methodology and Colloquia Seminars every Wednesday (Timetables will be emailed to all Students)

## **INFORMATION FOR ALL STUDENT**

### **5. Research and Outreach projects**

ARROWSA is an outreach project where students can volunteer and also contact in terms of identifying a possible research topic if they are interested in the role of art as communication and youth studies. Refer to the blog: <http://arrowsa.blogspot.co.za/>.

Contact, ARROWSA chairperson: Mary Lange's [marylange7@gmail.com](mailto:marylange7@gmail.com)

### **6. Educational Philosophy**

Students are encouraged to actively participate in the life and work of the programme. Previous students have contributed significantly to the production of our journal and books, its extensive Web Page, videos, print publications and in building its teaching, research and outreach capacity. In the process, students have obtained intensive hands-on experience, networking opportunities, and developed extensive portfolios which they have used for job applications.

- Many have benefited from funded exchanges with other Universities, including Gavle (Sweden) Student Exchange Programme: This programme commences in the second semester (August – November) and 2 students are chosen.
- peer support and collegiality – developing a community of research scholars;
- dissertation topics linked to ongoing (and where possible, funded) projects;
- expert supervision and guidance linked to international research networks;
- integration into global academic networks;
- dedicated graduate teaching and research environment

## **8. Web Page**

Students are encouraged to access the Web Page (<http://ccms.ukzn.ac.za/>). This page contains detailed and comprehensive information on CCMS, its work, and its community of scholars, both past and present. Please scan it to get a sense of the ongoing outreach projects, programmes and research offered by CCMS. It is also a good resource to consult strong past student work: dissertations etc.

## **9. Study Spaces**

What study spaces are available in CCMS will be allocated on the basis of seniority in the first instance. The Honours students will have use of a large study area equipped with work stations, LAN points, and a foyer. Study carrels in the library are limited and are allocated on a first come first served basis. Please liaise directly with the Library on access to its Research Commons facility.

## **10. Offices / Meeting Room / Lockers**

The foyer in the MTB suite of offices may be used by CCMS students. Lockers are provided in most rooms and in the corridor in MTB. Students to provide own locks. All locks must be removed by 15 December. These rooms are subject to School policy on the use and allocation of space. Rooms used by research staff and students must be kept tidy and secure at all times.

- i) on CCMS's profile (and therefore its students and graduates) in state, business and academia – alumni and the institutions they influence open doors for CCMS students and graduates, thereby adding value to UKZN degrees;
- ii) building relationships with communities, professional bodies, business constituencies, and with the state and other sectors.